**[First name] [Last name]**

[home street address] 847-866-0252

Evanston, IL 60202 info@evanstonscholars.org

**EDUCATION**

Evanston Township High School Evanston, Illinois

GPA 3.2/4.0 *(only list if your GPA is over 3.0)* 2015-2018

Honors and Awards:

* National Honors Society
* History Department Award
* Tri-M Music Honor Society

**EXPERIENCE**

Evanston School Children’s Clothing Association (ESCCA) Evanston, Illinois

*Volunteer* 2016 - present

* Assist families with clothing selections
* Monitor entire process of distribution
* Restock and track inventory

Bake 425 Evanston, Illinois

*Crew Member* 2012 – 2015

* Assemble, wrap and bag all-natural salads and pizzas
* Coordinate phone orders and provide customer service
* Train new employees

City of Evanston Evanston, Illinois

*Summer Inclusion Aid* 2015

* Provided one-to-one care for child with disabilities
* Organized daily activities

Babysitting Evanston, Illinois

*Full-time babysitter* 2014

* Ensured safety and wellness of toddlers
* Facilitated nightly routine

**ACTIVITIES**

* Evanston Scholars
* LatinoQuest, *Treasurer*
* Disability Awareness Club, *President*
* Society of Hispanic Professional Engineers (SHPE)

**SKILLS**

Bilingual -- Spanish and English

Microsoft Office, including Excel