

FSA ID – INFO SHEET

What's an FSA ID?

The FSA ID is a username and password you use to login to certain U.S. Department of Education websites, including fafsa.gov, StudentAid.gov, and StudentLoans.gov. The FSA ID is your legal signature and shouldn't be created or used by anyone other than you. You'll use your FSA ID every year you fill out a *Free Application* for Federal Student Aid (FAFSA®) form and for the lifetime of your federal student loans. You will need your Social Security Number (SSN) to obtain your FSA ID.

Who needs to create an FSA ID?

- Each student and parent must create his or her own FSA ID separately at fsaid.ed.gov. An email address can be associated with only one FSA ID, so **students and parents cannot use the same email address**.
- **Students:** If you do not have a SSN, you will not be able to create an FSA ID.
- **Parents:** If you do not have a SSN, you will not be able to create an FSA ID, but you will still be able to sign your student's FAFSA. If you already have an FSA ID (from signing a FAFSA for yourself or older children) then you do not need to create another FSA ID.
- **Parents:** During the September 23rd Sunday Workshop, you will have time to obtain your FSA ID. ES will provide assistance with this process.

How do I get an FSA ID?

- Go to fsaid.ed.gov. Create a username and password. **Students, when entering your email, use your Evanston Scholars email address. Parents, use your personal email address.**
- Enter your name, date of birth, SSN, contact information, and challenge questions and answers. Be sure to **enter your information accurately** because your SSN, birthdate and name will be verified with the Social Security Administration.
- Provide a mobile phone number and email address to which you have access. This will make it easier to unlock your account, retrieve your forgotten username, or reset your forgotten password.
- **Review your information.** Accept the terms and conditions.
- Be sure to **have access to your mobile phone and email when creating your FSA ID**. A secure code will be sent to your phone and email that you will need to retrieve when creating your FSA ID. Entering this secure code will confirm your mobile phone number and email address (which is very important if you forget your username or password) and will allow Federal Student Aid to communicate with you electronically.
- **Use the "FSA ID – INFO TRACKER"** to record information used to create your FSA ID. You will use your FSA ID for multiple purposes over the coming years, so be sure you can remember all of the important information associated with your FSA ID.
- **Create your FSA ID ASAP.** It takes 1 – 3 days to verify your FSA ID information with the Social Security Administration, so make sure to create your FSA ID at least 3 days prior to completing your FAFSA. If you provided an email address, then you'll receive an email letting you know that your information was successfully matched with the Social Security Administration and you can use your FSA ID for all of its purposes.

FSA ID – INFO TRACKER

Important information about your Federal Student Aid ID (FSA ID)

Complete this form to keep track of important information related to your FSA ID. This information should be kept confidential and stored in a secure location.

Student Information

Email Address: _____

Username: _____

Password: _____

Answer to Challenge Questions (answers are case sensitive):

Challenge Question Answer 1: _____

Challenge Question Answer 2: _____

Challenge Question Answer 3: _____

Challenge Question Answer 4: _____

Other Security Info: _____

Parent Information (if appropriate)

Email Address: _____

Username: _____

Password: _____

Answer to Challenge Questions (answers are case sensitive):

Challenge Question Answer 1: _____

Challenge Question Answer 2: _____

Challenge Question Answer 3: _____

Challenge Question Answer 4: _____

Other Security Info: _____